



**National Council for Teacher Education**  
**Plot No. G-7, Sector -10,**  
**Dwarka, New Delhi-110075**

File No.NCTE-Estt019/1/2024-Esst Section-HQ

Dated:13.05.2026

**VACANCY CIRCULAR**

The National Council for Teacher Education (NCTE), a Statutory Body under the Ministry of Education, Government of India invites application from eligible candidates for engagement to the following positions purely on contract basis through **walk-In-Interview scheduled to be held on 15<sup>th</sup> May 2026 (Friday)**.

**Consultant (Admin-I) - 02 (Two posts) and Consultant (Admin.II) – 02 (Two Posts)**

1.	<b>Eligibility for Consultant (Admin-I)</b>  <b>Vacancy – 02 Posts</b>	(a) Should have retired from the post of SO/ ASO or equivalent from any Central Ministry / Deptt./ PSUs/ Autonomous bodies etc. or any other organisation under the Central Govt.;  (b) Should have a thorough knowledge of the Govt. of India Rules/Instructions/ guidelines etc. & experience regarding Appointments/ Promotions/ Deputation/ Other Service matters/ Recruitment Rules/ RTI/ Public Grievances/ Court cases/ Parliamentary matters/ TA/ LTC etc. along with experience of working in Admin/ Establishment Section;  (c) Should have working knowledge of computer, required for day-to-day functioning of office.
2.	<b>Eligibility for Consultant (Admin-II)</b>  <b>Vacancy – 02 Posts</b>	(a) Should have retired from the post of SO/ ASO or equivalent from any Central Ministry / Deptt./ PSUs/ Autonomous bodies etc. or any other organisation under the Central Govt.;  (b) Should have a thorough knowledge of the Govt. of India Rules/Instructions/ guidelines etc. & experience regarding Procurement through GeM etc./ tendering/ maintenance of office equipment/ maintenance of office space and all other matters concerning General Administration;  (c) Should have working knowledge of computer required for day to day functioning of office.
3.	<b>Age</b>	Not exceeding 63 years as on date of walk-in-interview.
4.	<b>Remuneration</b>	<b>A. Pensioners from Central Government</b>  A fixed monthly amount shall be admissible, arrived at by deducting the basic pension from the pay drawn at the time of retirement plus Transport Allowance in accordance with Ministry of Finance, Department of Expenditure OM No. 3-25/2020-E-IIIA dated 09.12.2020.

	<p><b>B. Retirees under NPS-</b></p> <p>An amount equivalent to 30% of the last basic pay as drawn at the time of retirement shall be deducted from the last basic pay and resultant amount shall be the fixed monthly amount as remuneration in accordance with OM No. 03-25/2020-E.III(A)/Pt dated 18.10.2023.</p>	
	<p><b>C. Retired from PSU</b></p> <p>The equivalent level of post in the Central Government at which the retired PSU employee is proposed to be appointed on contract basis is to be ascertained. Then the notional pay of such post in Central government may be arrived at by taking the mean of Cell-1 and Cell-10 of the corresponding pay level of such post. The sum so arrived may be treated as last basic pay and 50% of such basic pay may be allowed as remuneration <i>in accordance with</i> the Department of Telecommunications (DoT) letter No. 3-10/2014-SEA.I/Fin dated 29.03.2022.</p>	
5.	<b>Mode of selection</b>	Walk-in-Interview
6.	<b>Duration of engagement</b>	Initially for a period of six months and extendable on need & performance basis.

**Other Terms & Conditions of the Contract:**

1. The NCTE reserves the right to change the number of posts or not to fill up any of the posts, if the circumstances so warrant.
2. The eligible candidates must submit the application in the prescribed application proforma with all the required self-attested documents addressed to the **Deputy Secretary (Admin-I), NCTE, G-7, Sector-10, Dwarka, New Delhi on the date of Walk-in-Interview.**
3. Incomplete applications or applications received after the date and time of walk-in-interview shall not be considered.
4. No fee is required to be paid for application for the aforesaid posts.

  
**Deputy Secretary (Admin-I)**

**Modalities & Terms of Reference (ToR) for engagement of Consultants:**

**1. General conditions for engaging Consultants:**

- (i) Interested candidates may submit their application in the enclosed format with one latest passport size photograph to be affixed on the application along with self-attested photo copies of all the certificates in a sealed cover with super-script "Engagement of Admin-I/Admin-II Consultants on short-term contract basis in NCTE" addressed to Deputy Secretary(Admin-I), NCTE, G-7, Sector-10, Dwarka, New Delhi at the time of registration and documents verification. The registration and documents verification of all the candidates shall be held between 09.30 AM to 11.00 AM on 15<sup>th</sup> May, 2026 before the start of interview. No candidates shall be allowed for registration and documents verification after 11.00 A.M. on 15<sup>th</sup> May, 2026 under any circumstances.
- (ii) Consultants will be engaged for a fixed period for providing high quality services within given timeline.
- (iii) Persons with requisite qualification and experience as prescribed would be considered for hiring as consultant.
- (iv) The engagement of Consultants will be purely on short term contract basis. The initial tenure of engagement for a person as Consultant would be 06 months from the date of joining. Extension after 06 months will be considered on need basis and performance based with the approval of Competent Authority.
- (v) Consultants will be appointed on full time basis and will not be permitted to take up any other assignments during the period of engagement with National Council for Teacher Education.
- (vi) The amount of remuneration shall remain unchanged for the term of the contract. There will be no annual increment/ percentage increase during the contract period.
- (vii) If any declaration given or information furnished by the candidate proves to be false or if the candidate is found to have wilfully suppressed any material information, he / she will be liable for termination in addition to any administrative and / or legal action as NCTE may deem fit.

2. **Procedure for a Selection:** The Selection of candidate will be made as per selection procedure. NCTE reserves the right to increase / decrease the number of posts as per requirement.

3. **Conflict of Interest:** The Consultant shall be expected to follow all the rule and regulations of the NCTE and Govt. of India as applicable to its officers and any situation of conflict of interest shall be discussed. He / She will be expected to display utmost integrity, confidentiality of office matters and sincerity while discharging his/her duties. In case the service of the Consultant is not found to be satisfactory or found in conflict with the interests of the NCTE or Government, his/her services will be liable for discontinuation without assigning any reason.

**4. Entitlement of Consultants:**

- (i) Consultants will be paid monthly consolidated remuneration as per the details mentioned at Sl No. 4(A ) to 4(C) of the table above.
- (ii) No Dearness Allowances or any other allowances are admissible.

- (iii) Consultants will be entitled for one day leave for each completed month of consultancy. However, the un-availed leave will not be carried forward beyond the period of engagement.

5. **Termination Notice:**

- (i) Any breach of Contract executed by the Consultant with the National Council for Teacher Education shall be considered a sufficient ground for the termination of the engagement made under the contract and may further debar such Consultants from future engagement in National Council for Teacher Education.
  - (ii) National Council for Teacher Education and/or Consultant may terminate the contract by giving one-month notice.
  - (iii) Notwithstanding anything contained hereinabove, the National Council for Teacher Education can cancel the appointment of consultant at any time without providing any reason for it.
6. **Relaxation:** Under exceptional circumstances and in case of meritorious candidates the above guidelines may be relaxed with the approval of Competent Authority.
7. **Verification:** The police verification of the Consultants shall be done as per the latest instructions issued by Government of India.

**Application for the post of Consultant (Admin.1/ Admin.2) on contract basis in National Council for Teacher Education**

1	Full Name (in Block letters)		Recent Photo
2	Date of Birth		
3	E.Mail Id		
4	Mobile Number		
5	<b><u>Residential Address:</u></b> Present Address:  Permanent Address:		
6	Educational Qualification (Attach self-attested copies of Certificates)		
7	Date of Superannuation/ Retirement		
8	PPO No. (enclose a copy)		
9	Post held at the time of retirement		
10	Last pay drawn (Pay level & Pay)		
11	Transport Allowance (basic) at the time of retirement		
12	Organisation superannuated from		
13	Organisation currently working in (if any)		
14	Working knowledge of MS Office, e-office and Internet browsing (Yes/No)		
15	Brief particulars of Experience of last 10 years *		
16	Details of Major/ Minor penalty imposed/blacklisting, if any, during the past 10 years before retirement		

\* Please attach separate sheet if required.

**Undertaking**

I hereby declare that the particulars furnished above are true and correct to the best of my knowledge and belief. I further declare that I was clear from vigilance angle at the time of my retirement. I have read this circular and accept all the terms and conditions for engagement as Consultants.

**(Signature of the Applicant)**

**Place:**

**Date:**